# YEARLY STATUS REPORT - 2022-2023

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | BIHPURIA COLLEGE, BIHPURIA |
| • Name of the Head of the institution | Mr Utpal Deka |
| • Designation | Principal (I/C) |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 03752263284 |
| • Mobile No: | 9859102727 |
| • Registered e-mail | bihpuriacollege@yahoo.in |
| • Alternate e-mail | bihpuriacollegeiqac@gmail.com |
| • Address | PO: Bihpuria, Dist: Lakhimpur |
| • City/Town | Bihpuria |
| • State/UT | Assam |
| • Pin Code | 784161 |
| **2.Institutional status** | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | |
|---|---|
| • Name of the Affiliating University | **Dibrugarh University** |
| • Name of the IQAC Coordinator | **Mrs Jitamoni Phukan** |
| • Phone No. | **07002195037** |
| • Alternate phone No. | **7086917757** |
| • Mobile | **07002195037** |
| • IQAC e-mail address | **bihpuriacollegeiqac@gmail.com** |
| • Alternate e-mail address | **bihpuriacollege@yahoo.in** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/BHPCOL_AQAR_AQAR%202021-2022.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://profilelogin.admissione.online/DocumentFrame.aspx?scode=BHPCOL&doctype=Calender# |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 2** | **B** | **2.37** | **2022** | **12/07/2022** | **11/07/2027** |
| **Cycle 1** | **C++** | **67.45** | **2002** | **16/09/2004** | **15/09/2009** |

| **6.Date of Establishment of IQAC** | **10/10/2004** |
|---|---|

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nill** | **Nill** | **Nill** | **Nill** | **Nill** |

| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |

| 9.No. of IQAC meetings held during the year | 3 | |
|---|---|---|
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

ICSSR Sponsored National Seminar on "Implementation of NEP 2020 in North-East India: Issues and Challenges" was organized from 4th to 5th November, 2022.

ICSSR Sponsored National Seminar on "75 Years of Indian Economic Development: Rural Entrepreneurship for Sustainability" was organized from 31st March to 1st April 2023.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| To Organize National Seminar for promoting research activities in the college. | Two ICSSR Sponsored National Seminars Were organized in the month of November, 2022 and in March-April, 2023 |
| To submit AQAR of 2021-22 on time. | The AQAR of 2021-22 was successfully submitted on 30th April, 2024 |
| To submit AQAR of 2022-23 on time | The AQAR of 2022-23 is ready for submission by 15th May 2024. |

| 13.Whether the AQAR was placed before statutory body? | Yes | |
|---|---|---|

22-06-2024 01:40:49

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Body | 14/05/2024 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---|---|
| 2022-2023 | 16/02/2023 |

## 15.Multidisciplinary / interdisciplinary

Bihpuria College, under the guidance of it's affiliating Dibrugarh University runs various mulitidisciplinary or interdisciplinary courses for the betterment of the students. For example; NSS is a multidisciplinary course taken up by all students of different departments of the college in B.A./B.COM (3rd and 4th) semester. Department of Education has a paper called "Economics of Education" that provides a platform for 4th semester students irrespective of their departments. It also has a paper called "Mental Health Issues" that can be taken up by Home science and Education students of 5th semester honours students of the college. Commerce department has papers called "Entrepreneurship Development" for 3rd semester students and in the 4th semester, it has "Retail Managment" for all students of the college. Environmental Science (VAC3) for the students of 2nd sem of the college.YOGA (VAC4) for all 2nd Sem students of all departments' students.  These courses contribute for holistic development of the students by developing their critical thinking, versatility, adaptability, problem solving, flexibility, analytical and communication skills.

## 16.Academic bank of credits (ABC):

The students of FYUGP have already started registering in the govenment website https://www.abc.gov.in/  for the record of their academic progression in ABC (Academic Bank of Credits).

## 17.Skill development:

Bihpuria College caters education of both Arts and Commerce streams according to the syllabus designed by Dibrugarh University. The eleven departments including Commerce stream of the college focus on their respective outcomes along with their progression to Higher Education, entrepreneurs, civil servants, accountant, and the like.

The Home Science department helps to develop the skills of students like; diet planning, stitching and embroidery, resource management, Interior decoration, and aesthetic management, etc. In the venture of skill development, the Commerce stream plays a significant role and produces a huge number of human resources each year. Along with that, various courses and programs caters units and papers which serves the students with skill education.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

After the implementation of NEP 2020, integration of Indian Knowledge system will be the most crucial point for the college. However, in the syllabi of Dibrugarh University, which our College adopts have various scopes to make the students accquiant with the Indian Knowledge system by teaching our students numerous languages, particularly their mother tongue Assamese, Comparative Literature courses in the syllabus of Assamese department comprising various national and international literatures, as well as various social and cultural aspects.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Bihpuria College adheres to Outcome-based education (OBE) that focuses on defining specific learning outcomes or competencies that students should demonstrate by the end of a course, program, or educational experience. In the context of the institution setting, OBE emphasizes the following key principles and practices: 1. Curriculum Alignment 2. Assessment of Learning Outcomes 3. Continuous Involvement and Improvement 4. Student-Centered Approach 5. Transparency and Accountability 6. Preparation for Real-World Challenges  Implementing outcome-based education requires collaboration among faculty, administrators, and students to define, implement, assess, and continuously improve the learning outcomes that Bihpuria College tries to maintain.

**20.Distance education/online education:**

A study center of Directorate of Open and Distance Learning (DODL), Dibrugarh University is being runn under joint supervision of Principal & Coordinator. The center provides opportunity for higher education through open mode. Programme Offers: 1. B.Com General 2. B.A. Major in Political Science, Sociology, Economics 3. B.A. General Subjects in Economics, Sociology, Education, Political Science

# Extended Profile

| **1.Programme** | |
| --- | --- |
| 1.1 <br><br> Number of courses offered by the institution across all programs during the year | **14** |

| File Description | Documents |
| --- | --- |
| Data Template | <span>View File</span> |

| **2.Student** | |
| --- | --- |
| 2.1 <br><br> Number of students during the year | **727** |

| File Description | Documents |
| --- | --- |
| Data Template | <span>View File</span> |

| 2.2 <br><br> Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **206** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | <span>View File</span> |

| 2.3 <br><br> Number of outgoing/ final year students during the year | **175** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | <span>View File</span> |

| **3.Academic** | |
| --- | --- |
| 3.1 <br><br> Number of full time teachers during the year | **44** |

| File Description | Documents |
| --- | --- |
| Data Template | <span>View File</span> |

| 3.2 | **44** |
| --- | --- |

| Number of Sanctioned posts during the year | |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

**4.Institution**

| 4.1 <br><br> Total number of Classrooms and Seminar halls | **38** |
|---|---|
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | **47,27,801.00** |
| 4.3 <br><br> Total number of computers on campus for academic purposes | **40** |

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**Part B**

</div>

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The Internal Semester Monitoring Committee (ISMC) at Bihpuria College implemented the guidelines as issued by Dibrugarh University. The committee comprises of the Principal, Vice-Principal, and IQAC Coordinator, with all the Head of Departments (HODs) as members. The ISMC oversees the semester system's functioning during even and odd semesters. Key responsibilities include: conducting general meetings before each semester to monitor and implement University-framed semester plans.The committeee also ensures to follow University-approved scheduled timelines and coordinatethe preparation of academic calendars, class routines, course plans, curriculum delivery,internal assessments, answer script evaluations, and result notifications. Collecting departmental reports post-sessional examinations, the ISMC submits comprehensive reports on semester system implementation to the zonal semester monitoring committee twice a year (May and November). Overall, the Semester Monitoring Committee plays a vital role in executing semester system plans for holistic development of the college.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **No File Uploaded** |
| Link for Additional information | https://www.bihpuriacollege.edu.in/academic-planning-semester-monitoring-committee/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Bihpuria College employs a Centralized Continuous Internal Evaluation (CIE) system to assess student development continuously throughout the academic year. The institution ensures student awareness about the evaluation process through various initiatives,as: Orientation programs held at the beginning of each semester. Teaching plans detailing evaluation procedures. Academic calendars displaying examination dates. Orientation sessions on evaluation process changes through tutorial meetings. Displaying relevant information on college and department notice boards. After each sessional test, class teachers analyze results to calculate pass percentages for each course. The Principal monitors student performance and provides feedback to faculty members. Department-wise review meetings are conducted to discuss performance improvement strategies. The college emphasizes progress monitoring and parent engagement. Teachers send progress reports to parents after each test, advising them to take remedial measures if needed. Parents are encouraged to visit the college for discussions related to their wards' performance and progress as and when necessary. External examinations of three hours duration are conducted at the end of every semester for all theory and practical papers. Students must meet a minimum 75% attendance criteria to be eligible for university examinations. Those with 'backlog' papers can sit for both semester examinations.**

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | **No File Uploaded** |
| Link for Additional information | https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/BHPCOL_Calender_Academic%20Calender%202022-23.pdf |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum** | **A. All of the above** |
|---|---|

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**2**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | **No File Uploaded** |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**0**

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Bihpuria College integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through the syllabai designed by Dibrugarh University. The subjects like Community Science, Education, Political Science, Sociology, Geography and many more subjects have their courses and units in their respective courses highlighting these crosscutting issues.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | [View File](#) |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**4**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | *View File* |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**89**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | *View File* |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | **No File Uploaded** |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | https://www.bihpuriacollege.edu.in/feedback/ |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**450**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**206**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The Internal Quality Assurance Cell (IQAC) at Bihpuria College is actively involved in organizing counseling programs for students at the beginning of each academic session. These sessions aim to familiarize students and parents with the college, its academic and extracurricular activities, facilities, and rules. For advanced learners, high-performing students are identified based on internal assessments, university examinations, and classroom involvement. These students are advised to participate in group discussions and technical quizzes to develop analytical and problemsolving abilities and improve presentation skills. They areencouraged to undertake micro-projects to cultivate research orientation and practical awareness. For slow learners, the college implements acounseling process. The Principal interacts with guardians and students during admission to assess their needs and aspirations. A Mentor- Mentee group is created at each department where a group of students are assigned to faculty members for ongoing counseling and monitoring of academic performance. Faculty members regularly communicate with parents about the performance and attendance of slow learners. Departments conduct remedial classes, provide study materials, and offer regular assessments to improve student performance and prevent dropouts. Overall, Bihpuria College demonstrates a proactive approach to student support and development, ensuring that both advanced and slow learners receive appropriate guidance and resources to succeed academically.**

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **727** | **44** |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Bihpuria College employs several student-centric methods to facilitate an effective teaching-learning process, utilizing diverse course delivery techniques: 1. Lectures: Traditional classroom sessions led by facultiesto impart knowledge. 2. Presentations: Students deliver presentations in class, fostering communication and presentation skills. 3. Tutorials: Small-group sessions for interactive learning and discussion. 4. Experimental Exercises: Hands-on activities and laboratory work to reinforce theoretical learning. 5. Written Assignments: Tasks given to students to develop problem-solving skills and reinforce concepts. 6. Online Resources: Utilization of digital platforms for selfdirected learning. 7. Case Studies: Analysis of real-world scenarios to apply theoretical knowledge. 8. Webinars: Virtual seminars for interactive learning and exposure to expert insights.**

**Experimential learning at Bihpuria College is structured in four stages: sensing, observing, thinking, and doing. Assignments and projects are integrated into the curriculum across departments to enhance mental ability, research capabilities, and participatory skills. Excursions and field visits are organized to augment practical experience and skill development. Challenging assignments, quizzes, debates, and seminars are organized to stimulate intellectual curiosity and critical thinking. Regular seminars and lectures by renowned resource persons are conducted, enabling students to present papers and engage with contemporary issues in their fields of study.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Bihpuria College has been imparting education with ICT enabled tools. The faculty members have been intensively using Information and Communications Technology (ICT) enabled tools including online resources for effective teaching and learning. Out of 44, around 40 faculty members of the college are using ICT tools and resources available in its campus; they are using LCD Projectors, Smart classroom, virtual classroom,Google quiz and e-learning technology. There are 6 ICT enabled classroom, 3 ICT Tools and resources, 1 Smart Classroom and 4 e- Resources and techniques available in the college campus. The existing two Seminar Halls are well- equipped with ICT tools. Such e- Learning centre helps the teachers in developing e-content in different subjects. Around 75% of the both teaching and non-teaching staffs are using ICT techniques in the college. Well- equipped computer laboratory is facilitated by the institution to meet the learning demands of the students. Special lectures and technical talk are also arranged by inviting experts from time to time. Library also offers N-LIST service for e-learning among the students and facuties. General ICT Tools used by the faculties of the college are: Desktop and laptops, Projector, Digital cameras, Printer, Photocopier, tablets, Pen Drive, Scanners, and Microphones.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.bihpuriacollege.edu.in/sitepad-data/uploads/2021/09/WhatsApp-Image-2021-09-07-at-2.09.09-PM-2.jpeg |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

44

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**44**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**12**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

**600**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For transparency and robustness , a Centralized Continuous Internal Evaluation (CIE) system is adopted by Bihpuria College to ensure ongoing assessment of students'development throughout the academic year. The CIE system encompasses the following activities: 1. Orientation on Evaluation Process: The college conducts orientation programs at the beginning of each semester to familiarize students with the evaluation procedures. 2. Sessional examination Result Analysis and Review Meetings: In each semester, as per the guideline of CIE, each department conducts two sessional examinations. Confidentiality is maintained while setting question papers for sessional examinations. Faculties calculates pass percentages and analyses the result of each course.

3. The institution also continuously evaluates studentsby conducting class presentation, seminar, group discussion andproject field work. 4. Progress Reports and Parents Meetings: Teachers send progress reports to parents after each test, advising them to monitor their wards' performance and take necessary actions. 5. Remedial Classes: Remedial classes are organized for slow learners, absentees, and students engaged in extracurricular activities. These classes help struggling students update their subject knowledge and bridge any gaps in learning. 6. External Examinations: At the end of each semester, external examinations are conducted for all practical papers.

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Bihpuria College has created a mechanism for redressal of student's grievances related to internal examinations; such as, assessment, victimization, discrimination,attendance, charging of fees, harassment by classmatesor teachers etc. The committee of "Grievance Redressal Cell" (GRC) also keeps a special eye on the grievances related to examinations. Sessional examinations are conducted according to the academic calendar provided by Dibrugarh University. Examination time table is also furnished to the students prior to the commencement of classes. Pattern of examination is given by faculty members in their respective classes. Required transparency is maintained by the departments in declaration of internal assessment marks. The special body of 'Grievance Redressal Cell' comprising the Principal as Chairman and two special members from among the senior teachers who are already member of the Cell are allotted to meet the examination related grievances and take decision on it. Grievance related to university external examinations is passed to address by the chief superintendent, CDC cell, examination department of Dibrugarh University.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://www.bihpuriacollege.edu.in/grievance-redressal-cell/ |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The B.A. (Honours) program at Bihpuria College follows a structured course framework under the Choice Based Credit System (CBCS), consisting of core courses, ability enhancement courses, skill enhancement courses, discipline-specific electives (DSE), and generic electives (GE). Here's an overview of the course structure and program outcomes: A. Core Courses (Disciplines): 1. Assamese 2. Economics 3. Education 4. English 5. Geography 6. Home Science 7. History 8. Philosophy 9. Political Science 10. Sociology B. Ability Enhancement Courses (AECC): AECC-1: Communicative English (1st Semester) AECC-2: MIL/Alternative English (1st Semester) AECC-3: Environmental Science (2nd Semester) C. Skill Enhancement Courses (SEC): Two SEC courses (one in 3rd semester and one in 4th semester) chosen from departmental syllabus options specified by the

university. D. Elective Courses: (i) Discipline Specific Elective (DSE):Two DSE courses each in 5th and 6th semesters, selected from university-offered options specified by the college or department. (ii) Generic Elective (GE): One GE course in each of the 1st, 2nd, 3rd, and 4th semesters, chosen from the list of elective courses offered by various departments.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://www.bihpuriacollege.edu.in/course-outcome/ |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are as mentioned below.

Method of assessment of POs/PSOs: The program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student's knowledge or skills against measurable course outcomes. The knowledge and skill described by the course outcomes are mapped to specific problems on University Examination, Internal Examination and Home assignment:Throughout the semester, the faculty members record the performance of each student on each course outcome. Average attainment through direct method= University Examination (80%) + Internal assessment (20%). Indirect assessment strategies are implemented by embedding them in Student Survey, Employer Survey and Alumni Survey. Various tools like End Semester Examination, assignments etc, are used for assessment of POs/ PSOs and their frequencies.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://www.bihpuriacollege.edu.in/program-outcome/ |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

175

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.bihpuriacollege.edu.in/students-satisfaction-survey-sss/

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

10

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts different extension activities in neighborhood community as a process of sensitizing students with social issues, moral values and community service. The extension activities are as follow:

1.Teacher's day wasorganized by NSS unit of Bihpuria College on 5th September, 2022 with 50 numbers of participants.

2. NSS day has been celebrated at Bihpuria College on 27th September, 2022 with 50 number of volunteers.

3.Cleanliness Drive was carried out by NSS Unit of Bihpuria College on 2nd November, 2022 with the volunteers of NSS, Bihpuria College.

4.A special programme on Voter's awareness wasconducted in collaboration with District Election Office, Lakhimpur district at the college campus on 30th November, 2022. Along with the awareness for voting by the voters, new voters werealso encouraged for the same. It also attracted the students for enrolment in voter's list by way of distributing election form no-6.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year(Data Template) | **No File Uploaded** |
| e-copy of the award letters | **No File Uploaded** |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

| File Description | Documents |
|---|---|
| Reports of the event organized | [View File](#) |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | [View File](#) |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

410

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

## 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | **No File Uploaded** |
| Details of linkages with institutions/industries for internship (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Bihpuria College has adequate facilities for teaching- learning in terms of classrooms, laboratories, computing equipments etc. Each departments has adequate number of classrooms alongwith adequate number of desks benches and boards, laboratories (For Geography, Home Science and Education), library, seminar halls, projectors and computer equipments like desktops, printers, internet connections, wi-fi etc. Moreover, the college has an automated Central Library using SOUL 2.0 Software. It also has an e-learning and knowledge centre. One generator set is in operation for uninterrupted electricity. Along with that, college has a transformer of 63 KVA of its own to have good electricity supply.**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.bihpuriacollege.edu.in/sitepad-data/uploads/2021/09/WhatsApp-Image-2021-09-07-at-2.13.04-PM.jpeg |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The Bihpuria College encourages its students for curricular and extra-curricular activities. It hasa large outdoor playground which is well equipped for conducting all outdoor events. One indoor stadium named as 'RANGAMAHAL' is fully equipped to conduct all types of indoor events, games and Yoga session. The College has a auditorium with facilities to accomodate a large size of audience during thedifferent cultural activities, events and functions. A mini-gym is attached to the indoor stadium to facilitate the students. A full-fledged multi-purposegymnasium is in the process of completion.**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.bihpuriacollege.edu.in/sports-facilities/ |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**6**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**6**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.bihpuriacollege.edu.in/sitepad-data/uploads/2021/09/WhatsApp-Image-2021-09-07-at-2.13.04-PM.jpeg |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**14,65,349**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The Bihpuria College Central Library is partially automated through "SOUL" software.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional Information | https://bihpuriacollege.edu.in/library/ |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** — **B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**31,824**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**85**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The institution has a computer lab with 35 computers. In addition, there are four computers for administrative works including admission, scholarship, salary, perks, etc. Each of the department has for departmental works. Most of the computers are equipped with Intel dual core processor with OS Windows 7 and Windows 10. Computers of the computer lab, and those which are used for administrative purposes, are connected with BSNL Broadband internet access where the LAN is connected with 100 MBPS bandwith.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.bihpuriacollege.edu.in/sitepad-data/uploads/2021/09/WhatsApp-Image-2021-09-07-at-2.13.04-PM.jpeg |

### 4.3.2 - Number of Computers

**40**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Student – computer ratio | View File |

| | |
|---|---|
| **4.3.3 - Bandwidth of internet connection in the Institution** | **A. ? 50MBPS** |

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**14,62,381**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The College prepares plans for the maintenance and utilization of physical, academic and support facilities of the college in consultation with different executive committees. The Principal discusses with the Governing Body, Construction Committee and Purchase Committee for planning of infrastructural and Academic growth and development to keep pace with the necessary infrastructure for growing number of students. The library has an Advisory Committee, which mainly looks after the execution of administration. It scrutinizes the purchase of books. The library has a record register book, where the students can lodge their aspiration, grievance and any other suggestion there for evaluation in the future course of action. Further, 11 Nos of computers are connected with internet facility and two (2) Air-conditioners, which can be used by the students and teachers. Maintenance of computer hardware, software and network infrastructure is handled by the expert technicians of the field. The institution takes initiatives**

**to train the faculties to cope up with the use of ICT in the class room.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | [https://www.bihpuriacollege.edu.in/sports-facilities/](https://www.bihpuriacollege.edu.in/sports-facilities/) |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**51**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | **No File Uploaded** |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **D. 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to institutional website | https://www.bihpuriacollege.edu.in/sitepad-data/uploads/2021/09/WhatsApp-Image-2021-09-07-at-2.13.04-PM.jpeg |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | **No File Uploaded** |

| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

15

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

7

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | [View File](#) |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**0**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | **No File Uploaded** |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Bihpuria College family always encourages the student's fraternity to take active part in all activities of the college. The Union Body of the college is an integral part of the college whose officials have to be the leaders or spokespersons of the student's community. The structure of the Student's Union body is as follows: 1. President 2. General Secretary

3. Magazine Secretary 4.Cultural Secretary 5. Outdoor Game Secretary 6. Indoor Game Secretary 7. Boys common room Secretary 8. Girls common room Secretary 9. Debate Symposium Secretary 10. Social Service Secretary The student's body is elected as a representative member from thestudents to hold the voices of the community so that the college authority and other stakeholders can be aware of the need of thestudents. Some student representatives are always included in various committees of the college to look after and prioritise theneed of the students. The Student's members are always considered as active members of the college committees related to various activities and they are encouraged to put forward their views.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.bihpuriacollege.edu.in/student-union/ |
| Upload any additional information | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

12

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Main objectives of the Alumni Association of Bihpuria College is to bridge gap between the college and alumni. They have been responsible for keeping complete track of alumni with their required details, inform about the current changes and achievement of the institute. Alumni association meetings take place yearly and future plans are discussed in the meetings. Alumni also extend their support for creating academic atmosphere in the college.**

| File Description | Documents |
|---|---|
| Paste link for additional information | [https://www.bihpuriacollege.edu.in/page-6/](https://www.bihpuriacollege.edu.in/page-6/) |
| Upload any additional information | **No File Uploaded** |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**1. Administrative and Academic management monitor by the Principal, Vice- Principal, Coordinator of IQAC with the help of faculty member and non teaching staff, coordinator of Academic Planning Semester Monitoring Committee. 2. As per Government guidelines, the Governing Body which is the apex body of the college also comprises of representatives from the faculty, non-teaching staff and the guardian community of the college. These members voice the concerns of their respective fraternities and works in tandem with the respected members towards arriving at a workable solution. The college management gives sufficient freedom to the Principal to function in order to realise the vision and mission of the institution. It is always open to discussion with the teaching and nonteaching staff, which in turn, encourages the staff to perform effectively.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.bihpuriacollege.edu.in/mission-vission/ |
| Upload any additional information | **No File Uploaded** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The college constantly endeavors to generate and implement 'Best Practices' to strengthen and augment the institutional quality. Nowa- days, the epithet best practices have come to refer to the most preferred way of performing a certain task or tackling a particular challenge, as opposed to any other way. They are very much essential for the all round development of the institution. Furthermore, they are devised and practiced so as to cover all most all the values or points being postulated as criteria to accredit a college. The college pays primary importance in generating students' interest in learning and in achieving excellence in teaching learning process. The Internal Semester Monitoring Committee sees to it that classesare held regularly and examinations are conducted in time. To provide incentives to talented but economically weak students, there is provision for financial help from Student's Welfare Fund.**

**Key best practices adopted by the college include:**

**1. Preparation of departmental course plan**
**2. Feedback on students and teachers**

3. **Incentives and financial assistance to students**
4. **Grievance Redressal CellCelebration of important Days**
5. **Holding of cultural functions to encourage local culture and social interaction with public**
6. **Ward and monitoring student**
7. **Organize department seminar and group discussion**
8. **Alumni meet**
9. **Field study**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.bihpuriacollege.edu.in/administration/ |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Bihpuria College has extensively devoted to the development of social surrounding of Bihpuria with our hardworking teachers working full-time every day for the benefit of the students coming from different social and cultural backgrounds. Our affiliated university (Dibrugarh University) has set certain standards for the same and we have made all the effort possible to accomplish that. The college has following strategies deployed with most effectivity:**

**1. Internal Quality Assurance Cell (IQAC): Established in 2004, the IQAC, led by the Principal, focuses on modern teaching methods, higher education guidance, and preparing quality assurance reports for NAAC accreditation. 2. Academic Planning and Semester Monitoring Committee: This committee oversees academic calendars and tasks to ensure smooth operations, including syllabus coverage and student attendance monitoring. 3. Research Committee: Promotes research among faculty and students through methodology programs, supporting innovative projects, and encouraging staff to pursue Ph.D. degrees. 4. Disciplinary Action Committee: Ensures campus discipline, fostering a safe environment by addressing illegal activities and reducing student violence.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://www.bihpuriacollege.edu.in/committees-cell/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-established organizational structure for the smooth functioning all the essential activities. The Principal is the Head of the institution followed by the Governing Body (GB) which has the ultimate authority to take decision. All the institutional bodies are quite effective and efficient that becomes obvious from the policies and administrative setup. The Teaching and Non-teaching staff members are under the leadership of the Principal. There a number of committees divided into Academic and Administrative sections which are co-ordinated by faculty members under the guidance of the Principal. Under the Academic Section, we have "Curricular", "Extension Programmes", and "Co-Curricular." Under Curricular, there are "Admission Committee", "IQAC", "Examination Committee", and "Library Committee." Under the Extension Programmes, we have "Women's Cell", "NSS" and "NCC." Under the section of Co-Curricular, there are in charges for "Outdoor, indoor Games, Cultural, Debating and Symposium, Magazine," etc. Under the Administrative Section, we have "Academic Planning andSemester Monitoring Committee", Guardians' Meet Commitee", "Grievance Cell" and "Alumni Committee."

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | https://www.bihpuriacollege.edu.in/committees-cell/ |
| Upload any additional information | No File Uploaded |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and | B. Any 3 of the above |
|---|---|

**Accounts Student Admission and Support Examination**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user interfaces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Employee Welfare Fund: It was constituted in 1990 by the faculty members of the college with the purpose of providing financial help to the teaching anf non-teaching staff. The money for the fund is collected from each and every staff of the college, and by now we have more than 1 crore in the fund.**

**Following are the list of sectors where the financial help is provided: 1. For medical emergency, this financially helps the teaching andnon-teaching staff 2. It provides loans to the staff members for their children'seducation**

**3. For different personal problems, financial help is also providedto the staff members.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.bihpuriacollege.edu.in/college-welfare-fund/ |
| Upload any additional information | **No File Uploaded** |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | **No File Uploaded** |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | <u>View File</u> |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Bihpuria College adheres to UGC and DHE (Assam) Regulations for the appointment and performance assessment of teaching and non-teaching staff. The college employs a comprehensive Performance BasedAppraisal System (PBAS) to evaluate staff members annually: Teaching Staff: Faculty performance is assessed using the PageAnnual Self-Assessment form of PBAS. Promotions align with UGC Career Advancement Scheme (CAS) and DHE guidelines based on API scores. Additional duties and contributions beyond academics are considered with appropriate weightage. Promotion details are communicated in advance. PBAS forms are filled by faculty, verified by Heads of Departments, and approved by the Principal. Promotion recommendations are based on API scores and require screening by a selection committee. Non-Teaching Staff: All non-teaching staff undergo annual performance appraisal. Evaluation criteria include character,departmental abilities, work ethic, discipline, reliability, and interpersonal skills. Satisfactory performance leads topromotions and financial upgrades under PBAS, following UGC and DHE guidelines. The PBAS has been instrumental in motivating staff, identifying areas for improvement, and ensuring enhanced performance among both teaching and non-teaching members of Bihpuria College. Thisstructured appraisal system fosters continuous professionaldevelopment and supports the college's commitment to academic excellence and institutional growth.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college comes under the Assam Govt. Provincialization Act 2005, and hence, it does not have the authority to conduct internal audits. Instead of that, the income and expenditure of the institute are regularly audited by the Directorate of Audit (Local Fund Govt. of Assam). The Directorate provides auditor to the college and the college authority co-operates with the auditor for conducting the audits. The Governing Body (GB) of the college observes appropriate use of available financial resources by the Principal. The Principal also acts as the Secretary of the college and is responsible for financial management within the institute. The college receivesfinancial aids from the State Government and UGC for the employees and other development activities. All matters relating to thefinancial sanction are conducted through plans and estimates prepared by the concerned authorities followed by the consent of thecollege Governing Body (GB) and approved by the higher authority whenever and whatever necessity arises.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Bihpuria College strategically utilizes funds from the University Grants Commission (UGC) and the State Government of Assam to support various college expenditures. State government funds primarily cover salary payments for teaching and non-teaching staff according to allocated budgets. The college independently prepares an annual budget, led by a team of experts under the Principal's guidance, to ensure prudent allocation of received funds. Transparency is upheld in all expenditure processes. UGC funds areearmarked for infrastructural development, with clear schedules for project completion. Resource mobilization alsoincludes student fees and contributions from alumni donors. These funds support college maintenance and operational needs.Optimal fund utilization is ensured through:

1. Allocation for effective teaching-learning practices. 2. Daily operational needs are met within budget constraints. 3. Library requisites are fulfilled using allocated funds. 4. Funds support various social service activities through NSS and NCC.

The primary goal of fund mobilization is to deliver quality education and foster a conducive teaching-learning environment forstudents. Bihpuria College remains committed to efficient resource management to enhance educational outcomes and institutionaldevelopment.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) reviews the strategies and processes from time to time in order to develop and improve the qualities among the faculty members and students of the college. As per the guideline of University Grants Commission (UGC), IQAC submits Self-Reviewed Progress Report to NAAC. The Annual Quality Assurance Report is the outcome of the work of the IQAC. The members of the cell interact with the NAAC peer team and inform them of the progress, development and academic excellence undertaken by the

college. Besides these, there are some other strategies mentioned as follows: 1.The IQAC encourages the faculty members to enhance their research skills and develop a research environment at the institution. The cell encourages the faculty members to pursue researchprogrammes like M.Phil, Ph.D, research publications, etc. 2.The IQAC plays a crucial role in the improvement of the teachinglearningprocess by encouraging the departments to organise workshops, seminars, group discussions among the students. 3.The IQAC works for the co-ordination and integration of variouscells. 4.The IQAC takes measures to analyse the feedback from the students.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.bihpuriacollege.edu.in/page-7/ |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process, structures and ways of operations and learning outcomes are reviewed by the institution through IQAC set according to the UGC guidelines. The institutional evaluation of teaching-learning process include: 1.Students' Feedback on Faculty:
- Students' Feedback proves to be a very effective measure for evaluating the quality of teaching learning process at the college. The IQAC prepares a questionnaire that encompasses maximum aspects of the teaching learning process. It is circulated among the students for their feedback. On the basis of this review from the students, appropriate measures are taken if necessary. The nature of the feedback process is as follows:

1.All the faculty members are covered under this process. The secrecy of the student evaluators is strictly maintained under this system. The whole system of feedback including data collection, analysis and report preparation is done under the supervision of IQAC of the institute. The outcome of the feedback is given to the Head of the Departments with the seal and signature of the Principal and co-coordinator of IQAC for necessary action to be taken.

2.The institute through the IQAC continuously assesses and attempts to upgrade the quality of teaching and learning by emphasizing the importance of effective teaching and spirit of research among the teachers and students' community. 3.The feedback system facilitates

**the importance of learner-centric environment and encourages the teachers to adopt information and communication technology (ICT) tools to impart education in innovative ways.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.bihpuriacollege.edu.in/page-7/ |
| Upload any additional information | **No File Uploaded** |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.bihpuriacollege.edu.in/iqac-minutes/ |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Bihpuria College actively addresses gender equality as a primary societal challenge. The college prioritizes gender equity through regular programs, maintaining ethical standards in all activities. With a co-educational approach, over 43% of faculty members are female, sharing equal responsibilities. The institution provides equal opportunities irrespective of various factors. Safety,**

security, well-being, and a friendly working atmosphere are prime concerns. The college invites guest speakers to discuss women's contributions, and gender issues are integrated into the curriculum. Various courses and papers focus on women's studies and feminism. In the 2022-23session, the Women's Cell conducted programs,including awareness initiatives and Women's Day celebrations. The annual gender sensitization action plan includes programs on stress management, guidance, counseling, and International Women's Day. The college emphasizes safety with security checkpoints, anti-ragging measures, and separate hostels. Counseling services are available for academic and personal issues, and common rooms and facilities are provided for both genders. Gender sensitivity is deeply ingrained in the college's cultural ethos and the surrounding community.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.bihpuriacollege.edu.in/against-sexual-harassment-committee/ |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

The college generates solid, liquid and e-waste but it doesnot generate biomedical, hazardous chemicals and radio- active wastes.

the solid wastes are managed by placing ample garbage bins at various places in the campus to keep the surrounding clean. A staff of cleaners are engaged in the entire process. Members of Student Union Body, NSS and Cadets of NCC take up cleaning drives from time to time and prior to some celebration in the institution. Programmes under Swacch Bharat are organised regularly in the college and all involved in these programmes participate in the garbage disposal system by depositing solid wastes in a proper manner. Polythene, plastics, etc are never allowed to be burnt in the college in the name of garbage/waste disposal. An incenerator is installed in the girls' hostel campus.

The liquid waste which is mainly generated from the lavatory are disposed off in the nearby municipality drain. For disposal ofe-waste there is a seperate room.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | https://www.bihpuriacollege.edu.in/sitepad-data/uploads/2024/05/f0f3728c-5af2-4609-ab1f-385840b84fbc.jpg |
| Any other relevant information | **No File Uploaded** |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

| 7.1.5.1 - The institutional initiatives for | B. Any 3 of the above |
|---|---|

**greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | [View File](#) |
| Any other relevant documents | **No File Uploaded** |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | `E. None of the above` |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of** | `B. Any 3 of the above` |

| reading material, screen | reading |  |
|---|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college provides an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal,socio-economic and other diversities. The college takes affirmative action very seriously to ensure inclusivityand therefore admits students from all caste, economic and disability background. The college provide equal chance of participationto every students during class interactions, seminar presentations, project and field works and other academic and non- academic affairs. to ensure an inclusive political environment all the students are given equal opportunity to offer their candidature during election. For a gender inclusive environment, seperate hostels, seperate common rooms and seperate washrooms are being constructed.**

**During the session 2022-23, the college inorder to promote cultural harmony amongst the students, celebrated different festivals like Saraswati Puja, Tithi ofSrimantaSankardev etc. inside the campus where everyone participated irrespective of their diverse identities.International Women's Day and Teachers' Day, are celebrated in the college in the session 2022-23. Every year during college week a cultural rally and cultural performances are organised to showcase the diverse culture among students andmaintainthe positive relationship among people belonging to differentcultural background.**

| File Description | Documents |
| --- | --- |
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Bihpuria College organises various activities in the campus for inculcating values for being responsible citizens as reflected in the Constitution of India. To impart the knowledge of values and responsibilities to the students for being responsible citizens is the primary duty of an institution. National Festivals like Gandhi Jayanti in the year 2022and Republic Day in the year 2023 celebrated with great enthusiasm. The Principal of the college hoists the National Flag in the presence of a number of students, NCC Cadets, faculty members and office staff. The NCC Cadets of thecollege unitoffer Guard of Honour and salute to the tricolour. Programmes of National importance like Gandhi Jayanti, is celebrated to spread the Gandhian Philosophy and sense of unity among the students. The College undertakes various activities from time to time to spread social awareness about tree plantation and campus cleaning to inculcate Green Awareness and Cleanliness. In the year 2023, Bihpuria College celebrated Saraswati Puja on 26.01.2023. A Code of Conduct Handbook for all the stakeholders are prepared and uploaded in the website. Important guidelines for students on values and responsibilities as disciplined students are on display in prominent places of the campus and also in the prospectus. Valuable quotes on social behavior and human values are on display in plates attached at the entry of every room.**

| File Description | Documents |
| --- | --- |
| Details of activities that inculcate values; necessary to render students in to responsible citizens | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

| | |
| --- | --- |
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code** | **B. Any 3 of the above** |

**of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](View File) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Annual report of the celebrations and commemorative events for the last (During the year) Report: College organizes national and international commemorative days, events and festivals with great enthusiasm. These programmes, importance of National Unity and Integrity is sowed in the young minds of the students. Following are the events and festivals celebrated in the college during the year:**

**1. Republic Day (26th January) has been celebrated to imbibe a sense of pride, integrity and responsibility among the students. The National flag is hoisted by the Principal; NCC Cadets offer Guard of Honor and salute to the tri-colour followed by a speech on the significance of the day by the Principal. Some senior local people are also felicitated.**

**2. Gandhi Jayanti (2nd October) was celebrated with commemorative speech on the Father of the Nation.**

**3. International Women's Day (8th March) has been celebrated by organizing awareness programmes on women and child health care, legal awareness for women in the nearby localities as well as within the campus.**

**4. Saraswati Puja was celebrated on 05.02.2022 with full festivity among the Students, teachers, office staff, alumni andlocal people.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | **No File Uploaded** |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE-I**

**Community Engagement**

**The College has two committees for that purpose-**

1. **Committee for Adopted (Model) Village aims:**

   - **To develop relationship between college and the village through educational, cultural and well-fareactivities.**
   - **To orient the village women regarding prevention of child labour through different Awareness Programmes.**
   - **To spread awareness among the village women for financial independence.**

**2.Committee for Adopted (Model) School attempts:**

**ØTo build a healthy relationship between theschool and college community througheducating the students of that school.**

**ØTo provide guidance to the students of theschool by all means possible.**

**ØTo acquaint the students with modern technology in the field of teaching-learningprocess.**

**BEST PRACTICE -II**

**Plantation Programme**

Through this best practice, Bihpuria College aims:

- ○ **To ensure more plantation of different fruits and other useful plants within the campus and promote more and more students to come forward to build a green campus.**
- ○ **To enhance the values of environment among the students and to enhance the level of the students' positive thinking regarding plantation work.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**The institution's Vision, Mission, and Objectives emphasize a value based education aligned with the university curriculum and core values. Noteworthy performances include: 1. Inclusive Urban Education: The co-educational urban college with 11 departments witnesses a diverse student enrollment, including both urban and rural students (both girls and boys) in B.A. and B.Com honors programs. The institution provides free admission, following Assam Government directives, and actively supports students in obtaining various government scholarships. Gender sensitization programs, encompassing lectures, seminars, sports competitions, and participation in NCC and NSS units, contribute to a vibrant academic and extracurricular environment. 2. Promotion of Rural Education: Prioritizing education for economically disadvantaged rural students, the college actively promotes accessibility to education for students from rural backgrounds. Recognizing financial constraints, the institution not only offers academic support but also encourages participation in extracurricular activities such as NSS, NCC, and sports. 3. Faculty Excellence for Rural Benefit: The institution stands out for its well-qualified faculty members from premier institutes across the country. The faculty's diverse qualifications contribute significantly to the educational benefit of students from rural backgrounds, forming a distinctive thrust area for the institution's overall.**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.3.2 - Plan of action for the next academic year

**1. Alumni Engagement: Expedite online registration for alumni to harness their potential for placements in global organizations.**

**2. Technological Integration: Introduce online feedback and partially online classsystems to enhance technological integration in the next academic year. 3. Student-Teacher Relationship: Prioritize sustaining a healthy student-teacher relationship with regular interactions and grievance feedback sessions. 4. ICT for Effective Teaching: Emphasize the use of Information and Communication Technology (ICT) for effective teaching, incorporating Learning Management Systems (LMS) and e-learning resources. 5. Research Initiatives: Seek and utilize research funds from various agencies, industries, and organizations for faculty research projects. 6. Faculty Development: To Encourage teachers to publish research in UGC CARE list journals, attend seminars, conferences, and symposia. 7. Extension and Outreach Programs: Collaborate with industry, community, and NGOs for extension and outreach programs through NSS, NCC, Red Cross, and Youth Red Cross. 8. Student Exchange Programs: Organize student exchange programs across various fields to enhance learning experience**

**9. The institution is planning to sign MoUs with a number of agencies.**

**10. The institution is also preparing to conduct Academic and Administrative Audit, Grren Audit, and Energy Audit by the next academic session.**